West Custer County Friends of the Library Arts and Crafts Fair

Inventory List

Winter, 2021

Name: _____ Initials used: _____

Phone Number: _____

Help us record your sales accurately: please print legibly; number each item uniquely*; list only those items you are bringing to this fair; use this form or a typed or computer-printed list in this format. Be sure to make a copy for your own records as we will not be returning your Inventory List.

ITEM NUMBER	DESCRIPTION	PRICE

PAGE ____ OF ____

*We know that for some of you the request to tag each of your items with a unique code is time and labor intensive. If you prefer to make all of your items a single code or each category of items a single code, you may do so. Keep in mind the downside. Without single item coding (1) it will not be as easy for you to evaluate which items sold well or not so well and (2) we cannot track what happened to any individual item which we sometimes do for missing items after the sale.